## MINUTES DRAFT

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

## HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

## ON WEDNESDAY 11th AUGUST 2021.

(Meeting conducted under the issued Coved-19 Lodge Farm Staff Premises Risk Assessment)

## 

**To Record the Foulness Island Residents Informal Meeting** at 7 pm.

PRESENT: Miss N Uden, Community Liaison Officer, Shoeburyness Range presenting the QQ SHB Enquiries Report,

the Foulness Island Parish Councillors (FIPC) and Foulness Island residents only.

**18 21-22 To Record the Members and Public Present at the FIPC Meeting**: 7.36 pm

Councillor (Chairman) Mrs E Pitts.

Parish Councillors: Mr G Bickford, Mrs F Giles (Vice) and Mr A Holyland.

Ward Councillors: Mr D Efde and Mr G Myles.

QinetiQ representative: Miss N Uden.

Members of the Public: Mrs D Carr and Mr P Carr.

The Parish Clerk: Mr B Summerfield.

The previous Clerk Mr John Watson has retired as from 31st July 21, after some ten years of service to the

community of Foulness Island.

**19 21-22 Chairman’s Comments**

The Chairman welcomed all Councillors and the public to the meeting.

**20 21-22 Apologies and reasons for absence:**

iTo be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reason for absence:

Ward Councillors: Mr M Steptoe and Mrs J McPherson. (meetings)

**21 21-22 Declarations of Interests**

i **To receive all declarations of interests:** None.

ii  **The Chairman reminds Councillors to declare any further interests as they became evident to them,**

**during the progress of the meeting.**

**22 21-22 Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i                   Ward Councillor Mr D Efde reported: the new CEO of the RDC is Mr Jonathan Stevens – The local Post Office Bank

Hub shop in West Street Rochford, is open 5 days a week (from 10am to 1pm. on Mondays, Tuesdays and Fridays),

and Wednesday and Thursdays are open from 1pm to 4 pm. - A Bank representative will be available to speak face

to face if you call in, but best to book an appointment on the one designated Bank day of the week ie: Monday

NatWest, Tuesday Lloyds Bank, Wednesday Santander, Thursday Barclays and Fridays HSBC UK. (contact

[www.rochfordfinancialhub.co.uk](http://www.rochfordfinancialhub.co.uk)) – The Local Plan consultation map was displayed showing that Foulness Island

was **not showing** any potential development – Consultation ends on the 8th September 21. – Electric scooters ridden

by youths in various areas without safety gear was discussed - Flytipping was raised and potential actions agreed.

ii                  Ward Councillor Mr G Myers introduced himself as the new Ward Councillor having started in May and has been

attending meetings and training sessions and is looking forward to learning on the job and representing the area.

iii To record that the public’s potential involvement at the FIPC meetings, were advertised on the Website and Parish

Notice boards.

iv General Statements/questions and emailed statements/questions received from Members of the Public: None.

**23 21-22 To Receive the Minutes of the Virtual Zoom AGM of 5th May 2021.**

The Minutes were read and were Resolved to be agreed.

Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**24 21-22 Matters Arising from the Minutes: (Not on the Agenda)** Items: None.

**25 21-22 Finance:**

i The Printed copies of the Excel Spredsheet showing all of the FIPC income and Expenditure from April 21 to 22nd

June 2021 was circulated and recorded.

ii The two Co-operative Bank statement balances as at 22nd June 2021 (the last available Bank Statements) were

agreed by Councillors: Mrs E Pitts and Mr G Bickford.

iii The Chairman received the Clerk Mr J Watson’s resignation. His employment ending on 31st July 2021.

iv The new Clerk/RFO Mr B Summerfield, is potentially employed as from 1st August 2021.

The Clerk’s Employment detail to be discussed under Private and Confidential at the end of the meeting.

v Resolved: all payments, Invoices, Internal Audit, financial statements, receipts and transfers.

Proposed by Councillors: Mrs E Pitts, seconded by Mrs F Giles and agreed by all.

**26 21-22 Planning:**

i To receive a report re: Planning Application 21/00179/FUL: Land Opposite 7 to 14 Churchend, Foulness Island, Essex.

(Creation of 14 no. off-street car Parking Spaces to Serve Approximately 7 Properties. Parking Provision to Include

2 no. Disabled Parking Bays and EV Parking)

The Parish Council objected to the application on 17th May 2021

The application is pending a decision.

ii To receive a report re: Planning Applications 21/00238/FUL: Churchfield Cottages, Foulness Island, Essex.

(Creation of 19 no. off-street car Parking Spaces with 2 no. EV charging Points and 2 no. Disabled Spaces for Use

by Local Residents, the Village, the Heritage Centre and St Marys Church).

Rochford District Council have Refused Planning Permission, notification letter dated 2nd June 2021.

iii To ratify the action taken in respect of Planning Application 21/0652/LBC: St Marys Church, Churchend, Foulness

Island, SS3 9XO. (Change of Use to Provide Community Hall at Ground Floor with Residential Annex Incidental to use

of the Rectory at Ground and First Floor, Extension to North Side. Alter and Adapt Pew Layout, Install Sewerage

Biodigester Unit and Provide Car Parking Space).

The Council agreed and ratified the objections as forwarded by the Clerk Mr J Watson on 26th July 2021.

iv To consider Planning Application 21/00651/FUL: St Marys Church, Churchend, Foulness Island, SS3 9XO.

(Change of Use to Provide Community Hall at Ground Floor with Residential Annex Incidental to use of the Rectory

at Ground and First Floor, Extension to North Side. Alter and Adapt Pew Layout, Install Sewerage Biodigester Unit and

Provide Car Parking Space).

It was agreed that the objections as forwarded re: 21/00652/LBC above will be used again to object to this application,

plus the notification that, the owners of the Church are not now the owners of the Rectory.

Clerk to forward the objections plus a request to the Ward Councillors to ‘Call in’ the application.

v To consider any other Planning Applications received since the issue of the Agenda and to agree the action.

None.

viConsultation: New Local Plan Spatial Options Document and Statement of Community Involvement Review.

As revealed by Ward Councillor Mr D Efde: there is no proposed local plan covering Foulness Island.  
 The Clerk advised that the RDC consultation should be viewed by Councillors in order to shed light on any potentially

negative road access issues for Foulness Island, arising in Great Wakering.

**27 21-22 The New Clerk’s Report:**

i The AGAR Exemption Certificate and Financial documents 2020-2021 for PKF (Audit Commission), were recorded.

ii The publication of the Exercise of Public Rights published on 28th June 21 onto 20th August 21, was recorded.

iii Various current Burial Ground items were dealt with by the Clerk.

iv Councillors reported that the two defibrillators are now installed and running in the purchased telephone boxes

and all items, inspections and registration were up to date.

v The Clerk has received notification from the Thorpe Bay Rotary Club that they have kindly donated £500 towards the costs of the defibrillators.

vi The Clerk received the RDC requested, updated ‘Register of Members Interests’ from the four Parish Councillors.

vii A Parish Councillor vacancy exists in the Parish Council and if a resident would like to ‘put something back’ into the

community, please apply to the Clerk?

**28 21-22 Highways:**

It was agreed that the Clerk will write to QQ + to draw attention to the potholed condition of the Courtsend roads.

**29 21-22 Website:**

The website is to be brought up to date with the inclusion of this meetings’ information.

**30 21-22 Meetings.**

Resolved: that the regular Parish Council meetings will now be held Bi-monthly, whilst allowing for extraordinary

meetings to accommodate emergency Council actions.

Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

**31 21-22 Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

Items: Potholes

**32 21-22 Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information)

Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it

contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

The Clerk’s Contract was discussed and all employment details (covered by the Data Protection Act 2018), agreed.

**33 21-22 The next Foulness Island Parish Council Meeting:**

to be held as agreed and further advised by the latest Government Covid 19 Announcement!

**Agreed: 13th OCTOBER 2021.** Venue TBA

**There being no further business the Chairman closed the meeting at 8.25 pm.**

**DRAFT 2021. B. Summerfield, Foulness Island Parish Council Clerk/RFO.**